

Please use the following instructions for the Standing Order form

Send ONE completed Standing Order Form to **YOUR bank.**

(The following procedure is essential ~ for our internal administrative purposes)

Please write clearly across the SECOND Standing Order Form:

'THIS IS A DUPLICATE'

Post this SECOND completed Standing Order Form and the completed Gift Aid Declaration Form (if it is applicable) to:

Mrs Anita Smith MBE MRG,
Bansang Hospital Appeal,
4 The Leys,
Orlingbury,
Kettering,
Northants
NN14 1JE.

Or alternatively you can scan the documents and email them to Anita at;

anitasmith@bansanghospitalappeal.org

Kind regards,

Anita Smith MBE MRG

Bansang Hospital Appeal – Standing Order

PLEASE COMPLETE ALL BOXES MARKED WITH ' > ' ~ IN **BLOCK** CAPITALS.

Your Details

Full Name	>	
Your address	>	
	>	
	>	
Post Code	>	
Country	>	

Your Bank Details

Bank name	>	
Bank address	>	
	>	
	>	
Post Code	>	
Country	>	
Account to be debited (Name)	>	
Account number	>	
Sort code	>	

Your Donation Details

Amount of payment - £ or \$	>	
Amount of payment - in words	>	
Frequency (Monthly / Yearly)	>	
Commence on (Month and year)	>	
Continue until (Month and year) - leave blank if next option applies	>	
Continue until further notice (Yes)	>	
Your signature		
Date	>	

Beneficiary Details

Bank	Barclays Bank Plc.
Address	High Street, Kettering, Northamptonshire, England
Account name	Bansang Hospital Appeal A Registered Charity 1064469
Account number	50047910
Sort Code	20-45-77
Bansang Reference	

Bansang Hospital Appeal – Standing Order

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Your Details

Full Name	>	
Your address	>	
	>	
	>	
Post Code	>	
Country	>	

Your Bank Details

Bank name	>	
Bank address	>	
	>	
	>	
Post Code	>	
Country	>	
Account to be debited (Name)	>	
Account number	>	
Sort code	>	

Your Donation Details

Amount of payment - £ or \$	>	
Amount of payment - in words	>	
Frequency (Monthly / Yearly)	>	
Commence on (Month and year)	>	
Continue until (Month and year) - leave blank if next option applies	>	
Continue until further notice (Yes)	>	
Your signature		
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Gift Aid Declaration - Bansang Hospital Appeal

Boost your donation by 25p of Gift Aid for every £1 you donate

Donating through Gift Aid means charities and community amateur sports clubs (CASCs) can claim an extra 25p for every £1 you give. It will not cost you any extra. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donations to Bansang Hospital Appeal you must tick the box below;

Please treat all donations I make or have made to Bansang Hospital Appeal for the past 4 years as Gift Aid Donations until further notice.

☐ I confirm that I am a UK taxpayer, please tick the box.

Note: I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year then it is my responsibility to pay any difference.

My details: (please note we can only accept your home address)

Title _____ First name or initial(s) _____ Surname _____

Home Address _____

_____ Post Code _____

Signature _____ Date _____

Join us:

Would you like to be kept informed via email about our latest news and campaign updates?

☐ Yes please ~ please tick the box, please add your email address below.

Email Address _____

☐ No thank you ~ please tick the box.

Please notify Bansang Hospital Appeal if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please complete, sign and return this form to:

Anita Smith MBE MRG
Bansang Hospital Appeal, 4 The Leys, Orlingbury, Kettering, Northamptonshire NN14 1JE